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| JMU-Office of Financial Aid and Scholarships-vert-purple | **Satisfactory Academic Progress**  **Appeal Form** | 738 S Mason Street, MSC 3519 Harrisonburg, VA 22807  (540) 568-7820 Phone  (540) 568-7994 Fax  finaid\_sap@jmu.edu |

**2023-24 SAP Appeal Deadlines**

Summer 2023 – Monday, July 3, 2023

Fall 2023 – Monday, September 4, 2023

Spring 2024 – Monday, January 29, 2024

**Resources for you:**

* Detailed description of the SAP policy: [www.jmu.edu/financialaid/learn/sap/index.shtml](http://www.jmu.edu/financialaid/learn/sap/index.shtml)
* Interactive SAP tutorial <https://www.jmu.edu/financialaid/docs/sap_tutorial_-_revised_110421.ppsx>
* SAP Handout: <https://www.jmu.edu/financialaid/docs/2022-23_sap_handout.pdf>
* Information about JMU’s Rebound Program: <https://www.jmu.edu/studentaffairs/departments/deanofstudents/rebound-program/about/index.shtml>
* Madison Cares: <https://www.jmu.edu/studentaffairs/departments/deanofstudents/madisoncares/index.shtml>
* TimelyCare: <https://www.jmu.edu/counselingctr/timely-care/index.shtml>
* Counseling Center: <https://www.jmu.edu/counselingctr/index.shtml>
* Office of Disability Services: <https://www.jmu.edu/ods/index.shtml>
* The Learning Centers: <https://www.jmu.edu/learning/index.shtml>
* Safe Zone: <https://www.jmu.edu/safezone/index.shtml>
* Center for Multicultural Student Services: <https://www.jmu.edu/multicultural/index.shtml>
* UREC’s Health and Wellness Programs: <https://www.jmu.edu/recreation/services/health-wellness/index.shtml>
* Academic Student Services website: <https://www.jmu.edu/acstudserv/index.shtml>
  + If you are on Academic Suspension, a separate appeal may be needed for continued enrollment at JMU.

**Note**: Even if improvement after a semester is enough to alleviate your SAP issue(s), federal regulations prohibit us from evaluating SAP for students more than once annually. The only way to receive consideration for financial aid after being flagged as "not meet" is by submitting an appeal.

**All students must complete the following steps:**

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| --- | --- |
| Student Name: | ID Number: |

Step 1:

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| --- |
| Describe your extenuating circumstance(s) in the space below. This box will expand as you type. Use as much space as you need. |
|  |

Step 2:

|  |
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| Explain what has changed that will allow you to meet satisfactory progress requirements in the future. |
|  |

Step 3:

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| Indicate what supporting documentation you are including with your appeal. If your documentation will be arriving separately, please note that here. |
|  |

Step 4: Print your completed Appeal Form and sign the certification statement.

* Mail, fax, or deliver your completed appeal package to the Office of Financial Aid and Scholarships.
* Email is also acceptable ([finaid\_sap@jmu.edu](mailto:finaid_sap@jmu.edu)) as long as you are comfortable sharing your information electronically.

I certify that the above statements are an accurate description of my extenuating circumstances.

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| --- | --- | --- |
|  |  |  |
| Name | | Student ID |
|  |  |  |
| Signature | | Date |

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| **Office Use Only** | | | | |
| Appeal Granted | Summer | Fall | Spring | Year: \_\_\_\_\_\_\_\_\_\_ |
| Appeal Denied |  |  |  |  |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Comments: | | | | |