

Student Equipment Loan Agreement

Name: [1]

Item(s) Borrowed: [2]

Phone Number: [3]

Description(s): [4]

Address: [5]

Email Address: [6]

Date Borrowed: [7]

Student ID: [8]

Return Due Date: [9]

The [10] Department at James Madison University is lending equipment for the purpose of [11]. In order to maintain the integrity of the department and comply with the copyright law, the following applies to students who receive equipment from [12], including [13] and any other equipment loaned by [14].

By signing this form, I agree to keep all [15] equipment loans in good condition. I agree to return item(s) promptly to [16] by the return due date listed above. If I withdraw or am otherwise no longer a student at JMU before the due date, the item(s) will be due at that time.

I am responsible for replacement costs if equipment is lost, damaged, destroyed or stolen. If I fail to return [17] materials in good condition by the return due date, the cost of repair or replacement will be added to my student account, and will result in collection procedures including referral to an outside collection agency or referral to the Office of the Attorney General, Division of Debt Collection pursuant to the Virginia Debt Collection Act, Va. Code §2.2-4800 et seq. I am responsible for all collection fees incurred in collecting my student account, which may include interest, late fees, and reasonable attorney's fees. Additionally, [18] has a right to put a hold on my JMU student records until all of the items are returned or until replacement costs are paid.

I understand that conclusion of the school year and/or my graduation from JMU does not negate the responsibilities detailed above.

By my signature I acknowledge that I have received a copy of this agreement and all above listed items. I have read or heard this contract read aloud, and understand the conditions of the agreement. My signature is my commitment to adhere to these responsibilities and terms.

Printed Name: [19]

Signature: _____

Date: _____

[20] Representative: _____

Date: _____