ATV Expenditure Credit - Shared Service Sample

Share costs with another department for a shared service

A department sharing with another department an expense for contractual services performed. The invoice is paid by one department and then an ATV is prepared to share the cost with the other department.

<table>
<thead>
<tr>
<th>SpeedType</th>
<th>Debit Account</th>
<th>Amount</th>
<th>Credit Account</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>900001</td>
<td>126800</td>
<td>500.00</td>
<td></td>
<td>Share cost of services for art show exhibit</td>
</tr>
<tr>
<td>900002</td>
<td></td>
<td>500.00</td>
<td>126800</td>
<td></td>
</tr>
</tbody>
</table>

Number of Lines: 2
Totals: 1,000.00

PREPARED BY: Jane Doe
APPROVED BY: APPROVED BY:
DATE: 10/24/2006
DATE: APPROVED BY:
DATE: APPROVED BY:

Documentation is held in departmental files.

COMMENTS: Invoice # ART0001

Send completed form to Financial Reporting, MSC 5715
Revised 10/26/06