|  |  |  |
| --- | --- | --- |
| Department Name | | |
| Departmental Org Number | | |
|  |  |  |
| **These hours have been included and submitted as Reg Hrs on our Timesheet.** | | |
| **Please process the corresponding "half-time” pay as Inclement Weather pay.** | | |
|  |  |  |
| Inclement Weather Hours worked: | | 9/28/2013 |
|  |  |  |
|  |  |  |
| EmpID/SSN | Name | Total Inclement Weather Hours Worked |
|  |  |  |
| 25967 | Example, A Good | 2.00 |
| xxx-xx-xxxx | Example, Another | 2.00 |
| 100031107 | Example, Heeza | 2.00 |
|  |  |  |
| Total |  | 6.00 |
|  |  |  |
| Approved: |  | |
|  | Timesheet Authorization | |
|  |  |  |