3:35 PM: Call to Order

- Approval of the Minutes (11/09)
- Speaker’s Report, Dr. Steven Garren
  i. Request for questions from faculty, which can be presented to Dr. Rose for February 2010 meeting.
  ii. Question: What procedures should be used to form/reorganize colleges at JMU?
- Provost’s Report, Dr. Teresa Gonzales
  i. Ongoing work with deans to cope with economic challenges facing JMU.
- Guest Speaker, Charlie King
  i. Presentation: University & State Budget situation and projections. Power Point Presentation posted on the Faculty Senate Website.

Additional Points:

- Furlough: Mandated of all state employees on May 28, 2010 by Governor Kaine. JMU has the option of electing to take the furlough at a date other than that suggested by the state. JMU’s portion to be paid to the state is estimated to be over $400,000, which includes General Funds (revenue from state) and Non-general funds (tuition/fees revenue). 2010 General Assembly is likely to object and is expected to revisit issue in January.

- 2010-2012 Biennium: “Required Driver Adjustments” Medicaid – VA is one of the lowest funding states for Medicaid. ARRA Funds = Federal Stimulus Funds, which will no longer be available in 2011-2012. Possible required payments (mandated by state) by JMU into VRS will likely result in a tuition increase.

- General: Interest in protecting the academic mission of the university. Larger portion of cuts have come from other campus divisions. ETF Funds availability in the coming year will depend on the General Assembly.

- Suggestion was made by C. King to write letters/call delegates to request funds for JMU’s program.

Questions from the floor: re: Stadium-Can not redirect funds from stadium renovations. Contracts already signed. Funding comes from ticket sales, concessions, student fees, gifts, and private dollars.

- Tuition- JMU ranks about 8th in the state (out of 15) for in-state tuition costs.

- Report of the Nominations and Elections Committee, Dr. Mary Slade (Chair)
  i. Vote suspended due to incorrect language. Of the faculty that voted before the process was stopped-96% were in favor of amendments.
  ii. Straw Vote: Inclusion of a statement describing the reasoning for the amendments in the next voting attempt. Majority voted in favor of including such a statement.

- Treasurer’s Report, Dr. Robert Jerome
  i. Report - Our current balance is about $7,387. We have received $167 in contributions and have dispersed $165 in memory of Hilda Taylor’s mother, David Fordham’s father, and Dona Gilliam’s mother.

- Report of the Faculty Concerns Committee, Dr. Arch Harris (Chair)
  i. Parking Update – Parking Committee: Request by Dr. Rose to reduce parking on campus. JMU staff pay 294% in comparison to students at 0-130%.
Alternative presented by Arch Harris based on Faculty Handbook model:

**Current**

**III.A.22. Religious Accommodations**

The university will consider requests for reasonable accommodations to enable faculty members who need special accommodations for religious practices, provided those accommodations will allow them to perform their jobs. A faculty member who cannot perform his or her job even with reasonable accommodations is not entitled to keep the job. A faculty member is responsible for informing either his or her supervisor or the Office of Human Resources Department of the need for accommodations for a religious practice. The faculty member is also responsible for providing appropriate documentation for the religious practice and for cooperating with the university in attempting to reach an agreement on a reasonable accommodation.

**III.A.16. Syllabi**

Faculty members are required to have a syllabus for each course. According to the guidelines issued by the Southern Association of Colleges and Schools, each syllabus must contain the goals and requirements of the course, the nature of the course content, and the methods of evaluation to be employed. The university requires that each syllabus contain a clearly stated grading procedure and attendance policy, and requires faculty members to place each syllabus on file with the appropriate academic unit by the end of the first week of the semester. Faculty are strongly encouraged to publish as part of the course syllabus and/or discuss during the initial class session their attendance policies, including any mandatory,
unrepeatable components of the course, and the expected procedure for requesting and obtaining approval for scheduled absences.

The current wording is inconsistent with regard to an attendance policy in the syllabus. In one place it states "the university requires" it and another it states it is only "strongly encouraged".

III.A.17. Attendance Policy  (This would be a new section in the handbook.)
The university requires that each syllabus contain an attendance policy. The attendance policy must state any mandatory, unrepeatable components of the course, and the expected procedure for requesting and obtaining approval for scheduled absences. Faculty must consider requests for reasonable accommodations to enable students who need special accommodations for religious practices, for medical or disability issues, or to serve as a duly authorized representative of the University at some event provided those accommodations will allow the student to fulfill their academic responsibilities for the course. It is the responsibility of the faculty member to determine whether or not an accommodation is reasonable for the course. Faculty are strongly encouraged to discuss during the initial class session their attendance policies.¹

1. From III.A.16
2. From III.A.22
3. From proposal

• Meeting adjourned 5:02 pm