

## Libraries & Educational Technologies Faculty Peer Evaluation Form

Faculty member to be evaluated: \_\_\_\_\_

Date \_\_\_\_\_

Peer evaluation is an important component of the faculty evaluation process. Library and Educational Technologies faculty are strongly encouraged to offer appraisal of peers with whom they work most closely. All peer evaluations will remain anonymous, and will be viewed only by the supervisor of the faculty member being evaluated. To ensure confidentiality, peer evaluations will not be retained in library personnel files.

You may enter your evaluation narrative in the space provided on this form. If you wish to submit on a separate document, please be sure to include the name of the faculty member being evaluated and the date. Please consider the following factors in writing your evaluation: **client service orientation, professionalism, self-management, task/project management, facilitation/interaction with others, commitment to institutional mission.**

RETURN PEER EVALUATIONS TO SUSAN THOMAS (thoma2sm@jmu.edu) BY JULY 31, 2007. Thank you.

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