



Termination of Enrollment

Enrollment of a child in the YCP may be terminated for the following reasons:

- The child's parents/guardians fail to submit required documents or abide by program policies or procedures as described in the Handbook for Families.
- A tuition payment becomes one month past due.
- The child's behavior is a threat to the safety of other children, adults, and/or the child himself/herself as determined by the teacher and YCP Coordinator.

The Young Children's Program staff (the teacher and/or Coordinator) communicates with families as soon as a problem is identified. In cases of incomplete paperwork, policy or procedure infractions, or delinquent tuition, a final date and conditions for resolution are established in writing.

In situations regarding the inappropriate behavior of a child, the teacher initiates a meeting with the family to discuss the cause of the behavior, a plan for meeting the child's needs, and a procedure for regular communication. A plan for ensuring the safety of other YCP children and staff while working with the aggressive child is developed by the teacher and the Coordinator. While a reasonable effort is made to accommodate to each child's individual needs, the Young Children's Program reserves the right to immediately terminate the enrollment of any child whose behavior becomes a threat to other children or staff. This decision will be made by the teacher and YCP Coordinator.