



Registration Forms

The following forms must be on file for each child before school begins:

- **Registration Form**

General information about the child and family, a description of the child's interests and experiences, and specific health information (additional medical forms are needed if medication is to be administered at school or the child has special health needs)

- **Emergency Information Form**

Information required in the event of emergency including contact names and phone numbers, child's physician and health insurance coverage, permission for the YCP staff to initiate emergency care, and a list of persons authorized to pick up the child from school

- **Commonwealth of VA School Entrance Health Form**

Verification by a physician that the child has received all necessary immunizations and is in adequate health to attend school

- **Permission for Full Participation**

Permission for the child to attend field trips and verification of family support of the mission of the YCP as a laboratory school (including photo permission)

- **YCP Policy Contract**

Verification of understanding of YCP policies as stated in the Handbook for Families and a willingness to abide by them (located in the back of the handbook)

- **Safety Verification of Field Trip Vehicles and Drivers**

Information required by VA Department of Social Services to document the safety of drivers and vehicles used to transport children on field trips

(It is the responsibility of each family to update the information on the above forms as needed in order to maintain their accuracy. This may be done by contacting the child's teacher or downloading and submitting a revised form. Families will receive a quarterly reminder of this option to update.)

Verification of Identity and Age: Licensing standards require proof of identity and age of each child attending the YCP. Families do this by presenting a certified birth certificate or other official record to the teacher at their initial preschool conference.