## **Student Teaching in Prince William County**

No later than July 1 (for fall placement) or November 1 (for spring placement), students interested in completing a practicum or internship with PWCS must:

- Complete a PWCS Sub/Temp/Volunteer online application.
- Obtain a negative <u>Tuberculosis (TB) test result</u> dated within the last 12 months at a medical facility of your choosing.
- Read, print, and complete the acknowledgement form for <u>Regulation 511.10-1</u>. Submit to the school of assignment's office the first day you report. If you are placed in multiple schools, you should submit a form to each school.
- Once your placement has been approved, you will be e-mailed directions to complete an
  online orientation and come to the Kelly Leadership Center for fingerprint/mandate
  processing.

<u>If you are a current employee</u>, including substitute, and you have already completed this process you do not need to do so again at this time.

Prince William information can be found at: <a href="https://pwcs.ss9.sharpschool.com/cms/One.aspx?portalId=340225&pageId=666432">https://pwcs.ss9.sharpschool.com/cms/One.aspx?portalId=340225&pageId=666432</a>