

## Charlottesville City Schools Background Check Requirements

Student teachers need to go through our background processing. There is a \$44.00 total fee (cost for VA State Police/FBI and VA Dept of Social Services background check) due to Charlottesville City Schools for processing each student. This amount needs to be paid via either cash or money order at the time of processing. Each of the students should contact Laura M. Floyd, Coordinator of Human Resources at 434.245.2960 as soon as possible so that we can schedule them to be processed prior to their start date.