

# Outstanding Student Mentor Award Guidelines

**The due date for applications will be posted on the CISE website.**

The College of Integrated Science and Engineering prides itself on the accomplishments and commitment of its faculty. Each year, in recognition of superlative achievement in mentoring students, one faculty member is recognized with the **Outstanding Student Mentor Award**. The CISE FLAG Committee will review applications and make recommendations to the CISE Dean, who will make the final decision regarding the awardee. The Committee, at its discretion, may interview nominees.

## Nominations

Nominations may be made by any CISE faculty or staff member, including self-nominations. There is no limit on the number of faculty members who can be nominated from any department or program. Nominees will be responsible for submitting all of the relevant materials before the deadline.

## Criteria

- Full-time faculty member
- Has completed at least five years of full-time service at JMU
- Candidate has consistently demonstrated outstanding mentoring of students and fostered student achievement in and out of the classroom
- Candidate is seen as a model for faculty and students

## Award

The recipient of the College's Outstanding Student Mentor Award will receive a \$1000 honorarium and will be recognized at a College meeting in the spring.

Please submit the following documents to Laura Butler:

### **APPLICATION CHECKLIST OF REQUIRED MATERIALS**

- Nomination Letter highlighting the candidate's student mentoring activities.
- Current Curriculum Vita (**4 pages maximum**)
- Candidate statement addressing mentorship activities (**maximum of two pages**)
- Up to two additional letters from former students or colleagues (optional)
- Additional supporting evidence (optional—please be concise and include only relevant information)

**Incomplete proposals (or proposals that do not adhere to the checklist above) will not be considered.**