

## **CSD<sup>2</sup> Human-Lab Safety Procedures (HBS 5012)**

- The lab is isolated. Be safe. Please do NOT do ANYTHING new or the least bit risky without someone else present.
- Check for cell phone reception before you need it. There is no working phone in HBS 5012 but there is a working phone (8-8913) on the floor at the back of HBS5003, the room immediately to the right after you swipe into the CSD restricted lab area through the double glass doors, the door beside a big TV monitor.
- Check the emergency contact information posted by the lab phones to make sure your information is correct (if applicable).
- Put headphones BEHIND your ears when first listening to any stimulus then move the headphones over your ears once you know the amplification is appropriate.
- Always listen to a signal BEFORE you give headphones to a subject.
- Be thoughtful of what you say about the lab to others.
- Be careful lifting.
- Be careful of trip hazards. Post visible notes (signs) if you need to leave an unusual trip hazard (most likely a temporary cable on the floor).

(CHBS is rumored to be considering an (unfortunate) rule forbidding undergrads alone in a lab – let us not give the administrators any reason to promulgate such a rule.)

Updated Mar 2022

Students' responsibilities are in this order:

1. **The first priority is to your personal safety.** Students must be trained in laboratory safety procedures before they start work. Undergraduates will be supervised or work in pairs until they are comfortable with the tasks and never do anything new or even remotely risky unless there is someone else in the lab.
2. **Almost equal in priority is adherence to state and federal laws.** Any unauthorized removal alcohol or equipment is grounds for dismissal, as is illegal copying of any software.
3. **The second priority is to the safety of the research participants.** Students must always listen to an auditory stimulus before it is presented to a human participant; this is especially important if using insert earphones. Only do what is approved to be done. Students must read applicable protocols, and be officially approved as investigators on an applicable protocol. No research is to be done without formal approval from the appropriate JMU review committee (IRB).
4. **The third priority is to the integrity of the data.** Students are never to falsify any data; deliberate miscoding in any record is grounds for immediate dismissal and a grade of F if the work is part of a course. Sloppy record keeping and an abnormal number of mistakes may also be grounds for a lower grade in the course and a reassignment of duties.
5. An intangible priority is common sense. Obviously, don't drink the bleach or eat the hand sanitizer. Students must make mistakes to learn, and we recognize that perfection is elusive; just please try to think about what you are doing; we all learn from our mistakes.
6. Another priority is to learn and to have fun doing research. Please let the instructor know of your ideas to make the experience more enjoyable and interesting for you.

# **IN EMERGENCY CALL 6911**

**Non-emergency JMU Police (as in escort to car) 568-6913**

HBS5012 – CSD<sup>2</sup>Lab – Relevant Phone Numbers (updated Mar 2022)

## **Primary Contact:**

Dr. Lincoln Gray

Office: 540-568-8154

Mobile: 540-560-8649

e-mail: [graylc@jmu.edu](mailto:graylc@jmu.edu)

## **Others to call:**

- JMU Police 8-6914 (non-emergency)
- JMU information (540) 568-6211
- CSD main office 8-6440
- Loran Bowes (CHBS) 8-2760 for plumber, etc.
- JMU work control (repairs) 8-6101

## **Secondary Contacts:**

Dr. Yingjiu Nie (has connecting lab)

Office: 540.568.3867

Mobile: 540-246-2506

[nieyx@jmu.edu](mailto:nieyx@jmu.edu)

Doug Hochstetler

CHBS Safety Officer and

Assoc. Dean CHBS

HBS 5050H

[hochstdr@jmu.edu](mailto:hochstdr@jmu.edu)

Office: (540) 568-4434

## **OTHER LAB CONTACTS :**

hobbskj (grad student)

krantzrl (grad student)

murra2be (GA)

odehjs (grad student)

