

POSITION VACANCY ANNOUNCEMENT

CLASS TITLE: Fisheries Mgt. Technician **HIRING RANGE:** \$23,999 – 27,599

PAY BAND: 3 **DIVISION:** Fisheries Management **POSITION #** 00253

WORK DESCRIPTION: Compiles harvest data collected for the Fisheries Management Division. Duties include; coding, data entry, verification and correction of fisheries harvest data and dockside visits for field sampling. Will assist in monitoring compliance of reporting, will notify those in non-compliance of failure to report. Interprets harvest and biological information for staff, the general public and industry; uses various computer software, may generate reports with charts, tables and summaries of Fisheries Data. Serves as a liaison with the seafood industry dealing with local watermen.

DESIRED QUALIFICATIONS: Proficient in data entry and editing; knowledge of Access, Excel, and some word processing. Knowledge of the seafood industry including harvest procedures, processing and marketing techniques and familiarity with collection of biological data from various fin fish and shellfish common to Virginia necessary. Must be able to communicate effectively both orally and in writing; be eligible for a valid Virginia driver's license; have HS education or the equivalent; studies and /or experience in the Marine science field helpful.

POSITION AVAILABLE: Immediately

APPLICATION DEADLINE: Applications must be received by the agency no later than 5:00P.M. Friday, October 3, 2008

A COMPLETED STATE APPLICATION FORM 10-012 IS REQUIRED AND IS AVAILABLE ON THE AGENCY WEBSITE AT <http://mrc.virginia.gov> (NO FAXED APPLICATIONS WILL BE ACCEPTED).

INTERESTED PERSONS PLEASE APPLY TO:

Marine Resources Commission
2600 Washington Avenue, 3rd Floor
Newport News, VA 23607
Attn: Director, Human Resource
(757) 247-2200

**M/F/H/V
EQUAL OPPORTUNITY EMPLOYER**