



Recruit-A-Duke

JMU Career & Academic Planning

Newsletter

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Looking For Luck?



JMU to NYC?

Thinking about moving to New York City this summer? Searching for an affordable, clean and fun place to stay? Educational Housing Services could be the right place for you. EHS is a not-for-profit organization with residences throughout Manhattan and Brooklyn and is the ideal short-term option for a student or intern coming to the Big Apple. Rooms are fully furnished. For information: see www.studenthousing.org or call 1-800-297-4694 for locations, rates and availability.



Make Your Own Luck In March!

With Spring Break behind us, are you feeling in need of some good luck to help you get through the semester? Does graduation or your job search have you feeling overwhelmed? If so, don't panic! Rest assured that staying positive will make a world of difference! The famous American novelist and short story writer Ernest Hemingway once said, "You make your own luck." With dedication and determination, and leveraging the many offerings of JMU Career & Academic Planning, your quest for a fantastic finish to Spring 2010 semester can be a reality! In this issue, you'll find helpful information and resources on everything from upcoming events at JMU, Recruit-A-Duke jobs & internships, online resources and more to help you along the way!

 glassdoor.com

What Is Glassdoor.com?

Glassdoor.com is a career and workplace community where anyone can find and anonymously share salary details about specific jobs for specific employers. One can also find company and interview reviews describing life on the inside of an employer — all for free. What sets Glass Door apart is that all of the information comes from the people who know these companies best — either the employees who currently work there or candidates who have previously interviewed.

HEADS UP!

Upcoming Dates:

Resume Reviews:

Tues. March 23, 2010

Learn From An Intern

Tues. March 23, 2010

Mock Interviews:

Tues. April 6, 2010



Learn From A Federal Intern

When: Tuesday, March 23rd, 5-6pm

Where: Sonner Hall, Room 215

What: Gain first hand information from JMU Student Ambassador for the **Partnership for Public Service** and an Intern with the **Department of Homeland Security**, on how to navigate the www.usajobs.gov website, create your federal resume, write a KSA and other valuable tips to land a federal career or internship.

50 Best Places To Work

Students—this year’s list of *50 Best Places To Work*, created by Glassdoor.com, is now available online at www.glassdoor.com. This is the “Employee’s Choice” of workplace awards, as winners were selected by the nearly 75,000 employees that completed a company review on Glassdoor during 2009. Congratulations to all of these employers—here are The Top 10!

1. Southwest Airlines
2. General Mills
3. Slalom Consulting
4. Bain & Company
5. McKinsey & Company
6. MITRE
7. Boston Consulting
8. Continental Airlines
9. Procter & Gamble
10. Juniper Networks

RECRUIT-A-DUKE “HOT JOBS”



ExcelaCom

Position: Business Analyst, Full-Time

Location: Washington, D.C. Metro

Resume Submission Deadline: March 26, 2010

Majors: Communications, Humanities, Business, Technology, & Engineering

Skills: Business Analysis, Project Management

CINTAS Corporation

Position: Management Trainee, Full-Time

Location: Various, Richmond, VA, Culpeper, VA, Baltimore, MD, Portsmouth, VA, & York, PA.

Resume Submission Deadline: March 26, 2010

Majors: Business, Sociology, Psychology, Humanities

Skills: Rotational, General Management

To learn more about these “Hot Jobs!” and to apply, please follow these brief instructions:

1. Complete the brief Recruit-A-Duke [online tutorial](#) (if you have not already done so).
2. Once complete, visit your Recruit-A-Duke log-in homepage at www.jmu.edu/cap/interviewing
3. Select “Job Opportunities” and then “On-Campus Recruiting.”
4. Type the company name in keyword and proceed to submitting your resume.

Note: You must meet all of the screening criteria to be able to submit your resume.



...A BIG THANK YOU!

JMU Recruiting Services would like to recognize those employers who participated in either mock interviews, resume reviews or resume roundup during the 2009-2010 academic year. Thank you for your contribution!

KPMG

Rockingham Memorial Hospital

The Rockingham Group & Newbury Corporation

Johnson Lambert & Co.

Ernst & Young

Farmers & Merchants

CGI Federal

BDO Seidman

Grafton

Peace Corps

RSM McGladrey & McGladrey and Pullen

Target

Marriott

CACI

PricewaterhouseCoopers

SunTrust

Aerotek

Lantz Construction Co.

Shoulders Corp

Deloitte Consulting

EVENTS IN MARCH & EARLY APRIL

Mark Your Calendar!

Thursday, March 18

1:30-2:30pm | Resume Writing Workshop | Wilson 306

Monday, March 22

11am-12pm | Resume Writing Workshop | Wilson 306

Tuesday, March 23

By appointment | Resume Reviews | Sonner 130

5-6pm | Learn from an Intern | Sonner 215

5-6pm | Graduate School Considerations | Wilson 306

Wednesday, March 24

By appointment | Mock Interviews | Sonner 130

Monday, March 29

5-6pm | Graduate School Considerations |

Festival Conference Room 1

Wednesday, March 31

2-3pm | Resume Writing Workshop | Wilson 306

Tuesday, April 6

By appointment | Mock Interviews | Sonner 130

4-5pm | Resume Writing Workshop | Wilson 306

Monday, April 19

5-6pm | "I'm Hired! Now What?" Career Module by

Lockheed Martin | Sonner 215

Recruit-A-Duke Hint: When Uploading Documents—Convert to .PDF!

Students, converting your documents to .PDF prior to uploading to Recruit-A-Duke will ensure your documents remain correctly formatted and will be viewed the way you intended. Any version of Adobe prior to 1.5 is good to use to convert to .PDF. For the most accurate PDF conversion from MS Word 2007, we recommend that students use the provided Microsoft plug-in. The plug-in is available through <http://www.microsoft.com/downloads>. Search for ".pdf add-in." Macs already have built-in PDF conversion capabilities and do not require any additional software.