



RE-ENTRY FORM FOR UNDERGRADUATE ADMISSION

www.jmu.edu/admissions

RE-ENTRY DEADLINES
FALL JULY 1
SPRING NOV. 1
SUMMER APRIL 1

Dear Returning JMU Student:

Please read the following instructions before completing the re-entry form.

You should complete this form if you are a degree-seeking student who has been absent from JMU for at least **two calendar years**. If you have been away from JMU less than that time, please contact the Office of the Registrar to request an Intent to Enroll Form, or download the form at www.jmu.edu/registrar/intent-to-enroll.htm.

Please submit this completed form with a \$40 processing fee to the Office of Admissions, MSC 0101, James Madison University, Harrisonburg, VA 22807. Make your check or money order payable to James Madison University.

High school transcripts and SAT/ACT scores are not required. If during your absence from JMU you attended other colleges or universities, you must submit official transcripts reflecting all courses attempted to the Office of Admissions. A personal statement reflecting upon your two-year absence is also required.

The deadlines for re-entry are July 1 for fall re-entry, Nov. 1 for spring re-entry and April 1 for summer re-entry.

We look forward to working with you to continue your educational pursuits.

Sincerely,

Laika Tamny, Senior Associate Director

Office of Admissions

General Instructions for RE-ENTRY Students

- This form should be used only by a student who formerly attended JMU as a degree-seeking student but who interrupted his or her enrollment at JMU for at least two calendar years. All other students who wish to attend JMU should apply for admission using the undergraduate application for admission available from the Office of Admissions, MSC 0101, James Madison University, Harrisonburg, VA 22807, or at www.jmu.edu/admissions.
- Make a copy of your re-entry materials for your record.
- Place your completed form, a one-page personal statement and \$40 processing fee in a large stamped envelope and mail it to: Office of Admissions, MSC 0101, James Madison University, Harrisonburg, VA 22807.

Re-entry Applicant Checklist

- Read the general instructions.
- Request an official transcript from each college or university you have attended during your absence from JMU and have it sent to the JMU Office of Admissions. Please note that concealment of current or previous attendance at any college or university is cause for rejection of the application, cancellation of admission or suspension from James Madison University.
- Some academic areas have additional admission requirements. Please contact your area of interest to determine these requirements. For more information, please visit www.jmu.edu/admissions/process/readmission.shtml.
- Complete the attached residency application (Virginia residents only).
 - Residency for in-state tuition rates will be determined by the information presented in the residency section of the re-entry form. The person completing this section may be required to verify the information on the residency form.
- Complete a one-page personal statement.
 - Your application will be considered incomplete and will not be processed without it.
 - You may use your personal statement to highlight activities during your absence from JMU. Please supply any information you would like the Admission Committee to consider while evaluating your re-entry form.

Information contained on this application (i.e. social security number) will be provided to Virginia state agencies if required by law.

- Limit your statement to one page and include your full name and date of birth at the top of your statement. Attach it to your completed application.
- Attach a \$40 check or money order payable to James Madison University. Please include your name on the check.

HOUSING

Although JMU cannot guarantee on-campus housing for re-entry students, sometimes space becomes available. If you want to be considered for on-campus housing, contact the Office of Residence Life at (540) JMU-HOME or visit web.jmu.edu/reslife. For information regarding off-campus living, contact the Office of Off-Campus Life at (540) 568-6071 or go to web.jmu.edu/ocl.

Financial Aid Checklist

- James Madison University strives to make financial assistance available to degree-seeking students who demonstrate financial need. Priority in awarding financial aid is given to new and returning full-time students who have completed the necessary application procedures below by the priority deadline of March 1.
- Obtain the Free Application for Federal Student Aid from a local college or university. The FAFSA is also online at www.fafsa.ed.gov.
 - Complete the FAFSA and file it by March 1, listing James Madison University as an institution to receive that information. Our institutional code is 003721.
 - You will be notified of your eligibility for financial assistance after receiving an offer of admission.
 - For information on scholarships, visit our scholarship home page at www.jmu.edu/finaid or write the Office of Financial Aid and Scholarships for further information.
- Financial aid applications received after the priority deadline will be considered for assistance after on-time filers.

Undergraduate Major Codes

Code	Major
00100	Accounting
00400	Anthropology
51800	Art*
01000	Art History
01200	Athletic Training
01600	Biology
01700	Biotechnology
02200	Chemistry
02500	Communication Sciences and Disorders
32800	Communication Studies
02800	Computer Information Systems
30400	Computer Science
03400	Dietetics
58100	Economics
03750	Engineering
04000	English
04300	Finance
04600	Geographic Science
04900	Geology
05200	Health Sciences*
05300	Health Services Administration
05500	History
05800	Hospitality and Tourism Management
05975	Information Analysis
06100	Integrated Science and Technology
06500	Interdisciplinary Liberal Studies
06400	Interdisciplinary Social Science
30750	International Affairs
07000	International Business
30800	Justice Studies
07300	Kinesiology
07600	Management
07900	Marketing
08500	Mathematics
31300	Media Arts and Design
08800	Modern Foreign Languages
09100	Music*
09400	Nursing*
10000	Philosophy and Religion
10300	Physics
32725	Political Science
32750	Psychology
32775	Public Administration
11500	Quantitative Finance
11800	Social Work
12100	Sociology
12500	Statistics
12700	Technical and Scientific Communication
13000	Theatre and Dance*
13300	Undecided

*Please contact these departments for special admissions requirements.

Other Academic Interest Codes

30600	Pre-dentistry
30900	Pre-law
31200	Pre-medicine
31500	Pre-occupational therapy*
31800	Pre-optometry
32100	Pre-pharmacy
32400	Pre-physical therapy
33000	Pre-theology
33300	Pre-veterinary
30000	Teacher licensure in any of the following: Art Education* Early Childhood Education (PreK-3 and PreK-6)* Middle Grades Education (6-8)* Music Education* Physical/Health Education* Secondary Education (6-12)* Special Education*

*Contact these departments for supplemental application or special admissions requirements.

Citizenship (check one) If you are in an immigration status not covered here, please explain your situation on a separate sheet of paper.

U.S. citizen

Permanent resident

Country of citizenship

Resident alien card number

International visa-holding student

Country of citizenship

Visa type

Housing

Commuting: See housing information listed in the application instructions.

Ethnic classification

This information is required for reports JMU submits to government agencies that collect data to ensure equal opportunity. You are not required to answer this question; however, your cooperation will be appreciated.

White/Caucasian

Black/African-American

Hispanic American

Asian

American Indian/Alaskan Native

Native Hawaiian/Other Pacific Islander

Other

Intended major

Refer to Undergraduate Major Codes in the application instructions.

Other Academic Interest (if applicable)

Indicate code of other academic interest. See Other Academic Interest Codes in the application instructions.

When did you last attend JMU?

Educational history: Please list each college or university you have attended during your absence from JMU.

Name of school, college or university	City/State	Dates attended
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you previously earned an undergraduate degree? Yes No If yes, list your degree.

Military experience: Are you a veteran? Yes No If yes, indicate discharge date.

Veterans must submit a copy of their DD-214 forms to the Office of Admissions.

Have you ever been convicted of, or pleaded guilty or no contest to, any offense other than a moving traffic violation? Yes No
If yes, you must include an explanation on an attached sheet of paper.

Have you ever been placed on probation, suspended or dismissed from JMU? Yes No
If yes, you must include an explanation on an attached sheet of paper.

Readmission to JMU after academic suspension is not automatic. Students on academic suspension must be approved for re-entry by the dean of the major college they were enrolled in when suspended. Re-enrollment conditions are set by that dean.

A personal statement is required to process the request. The Office of Admissions forwards this form to the appropriate dean for review. This re-entry form is not processed until the proper dean's approval is obtained. Allow adequate time for review.

Applicant's signature

Date

PERSONAL STATEMENT

Please complete a one-page personal statement and submit it with your application. It should be attached to the top of this page. Refer to the application instructions for additional information.

APPLICATION FOR VIRGINIA IN-STATE TUITION RATES

All applicants claiming Virginia residency for tuition purposes must complete the following.

Instructions: The applicant must complete Section A and Section C. The parent or legal guardian must complete Section B and Section C if the applicant is under the age of 24 and is not married or if the applicant is claimed as a dependent for federal income tax purposes.

Section A: Applicant

1. Applicant's name

Last

First

Middle

2. Social Security number

3. Citizenship

U.S.

Non-U.S.

If non-U.S.,
give visa type

4. How long have you resided in Virginia?

5. Where have you lived for the past two years? List current address first.

Dates (month/year)	Street address	City	State	ZIP code
From <input type="text"/> to <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
From <input type="text"/> to <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
From <input type="text"/> to <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6. Will you be age 24 before the first day of classes?

Yes

No

If no, Section B must be completed by parent(s) or guardian(s).

7. Are you a veteran of the U.S. armed forces?

Yes

No

8. Will you be enrolled in a graduate or professional program (beyond a bachelor's degree)?

Yes

No

9. Are you married?

Yes

No

10. Are you an orphan or a ward of the court, or were you a ward of the court until age 18?

Yes

No

11. Do you have legal dependents (other than spouse)?

Yes

No

12. Are you on active duty with the military?

Yes

No

13. Do your parents or legal guardians provide more than one-half of your financial support or claim you as a dependent for income tax purposes?

Yes

No

If yes, Section B must be completed by parent(s) or guardian(s).

14. For at least one year prior to the term in which you will enroll, will you have:

A. filed a tax return or paid income taxes to Virginia on all earned income?

Yes

No

B. been a registered voter in Virginia?

Yes

No

C. held a valid Virginia drivers license?

Yes

No

15. Will you have filed a tax return or paid income taxes to any state **other than** Virginia during the past year?

Yes

No

16. Do you own or operate a motor vehicle?

Yes

No

If yes, was it registered in Virginia during the past year?

Yes

No

17. Are you or any member of your immediate family presently in the military?

Yes

No

If no, go to question 18.

If yes, check family member in military:

Self

Spouse

Parent/Guardian

A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which you will enroll?

Yes

No

If yes, please submit a copy of the Leave and Earnings Statement.

B. If your spouse is in the military, will you have resided in Virginia, been employed with an income of at least \$10,300 and paid income taxes to Virginia for at least one year prior to the term in which you will enroll?

Yes

No

If yes, please include tax forms.

Not applicable

18. Answer this question only if you live outside the commonwealth but work in Virginia.

Will you have earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in Virginia for at least one year prior to the term in which you will enroll?

Yes

No

If yes, please attach Virginia tax forms.

Please complete Section C.

Section B: Parent or Legal Guardian

1. Name of parent or legal guardian

2. Relationship to applicant

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Last

First

Middle

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3. How long have you resided in Virginia?

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4. What is your county or city of legal residence?

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5. Citizenship:

U.S.

Non-U.S.

If non-U.S., give visa type or resident alien number

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6. Where have you lived for the past two years? List current address first.

Dates (month/year)		Street address	City	State	ZIP code
From	to				
From	to				
From	to				

7. Will you have filed a tax return or paid income taxes to any state **other than** Virginia during the past year?

Yes

No

8. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the year prior to the term in which the applicant will enroll?

Yes

No

9. Will you provide more than half of the applicant's financial support for at least one year prior to the term in which the applicant will enroll?

Yes

No

10. For at least one year prior to the term in which the applicant will enroll, will you have

A. filed a tax return or paid income taxes to Virginia on all earned income?

Yes

No

B. been a registered voter in Virginia?

Yes

No

C. held a valid Virginia driver's license?

Yes

No

11. Do you own or operate a motor vehicle?

Yes

No

If yes, was it registered in the state of Virginia during the past year?

Yes

No

12. Are you or your spouse presently in the military?

Yes

No

If no, go to question 12

If yes, please submit a copy of the Leave and Earnings Statement, and check family member in military.

Self

Spouse

A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which the applicant will enroll?

Yes

No

B. If the answer to "A" is no, will the applicant's nonmilitary parent have resided in Virginia, been employed and earned at least \$10,300, paid Virginia income taxes, and claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the term in which the applicant will enroll?

Yes

No

If yes, please include a copy of your Virginia tax returns.

C. Please indicate the date of military assignment to Virginia.

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13. Answer this question only if you or your spouse live outside Virginia but work in the commonwealth.

A. Will you or your spouse have lived outside Virginia, been employed in Virginia and earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in this commonwealth for at least one year prior to the term in which the applicant will enroll?

Yes

No

B. If the answer to "A" is yes, will the parent employed in Virginia have claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the term in which the applicant will enroll?

Yes

No

If the answers to "A" and "B" are yes, please include a copy of your Virginia tax returns.

SECTION C: SIGNATURES

Certification of Residency Information

I certify that all of the information I provided in this application is true and accurate. I understand that this application is a legally binding document and that if I provided fraudulent information, I may be subject to repayment of tuition or dismissal. I agree to furnish the university with supporting documentation related to my application, if I am requested to do so. Signature(s) must appear below or this application will not be processed for in-state tuition rates.

Applicant's signature

Date:

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Parent's or guardian's signature

Date:

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