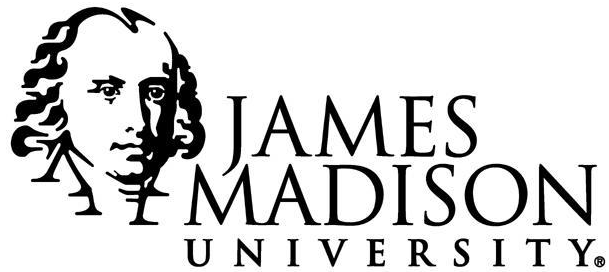

UNDERGRADUATE RE-ENTRY FORM



www.jmu.edu/acstudserv/

Dear Returning JMU Student:

Please read the following instructions before completing the re-entry form.

You should complete this form if you are a degree-seeking student who has been absent from JMU for at least **two calendar years**. If you have been away from JMU for less than that time, please contact the Office of the Registrar to request an Intent to Enroll Form, or download the form at http://www.jmu.edu/registrar/wm_library/intent_to_enroll.pdf.

Please submit this completed form to Academic Student Services, 71 Alumnae Drive – MSC 7506, James Madison University, Harrisonburg, VA 22807.

High school transcripts and SAT/ACT scores are **not** required. If during your absence from JMU you attended other colleges or universities, you must submit unofficial transcripts reflecting all courses attempted along with the re-entry form. A personal statement reflecting upon your absence from the university is also required.

The deadlines for re-entry are July 1 for fall re-entry, November 1 for spring re-entry and April 1 for summer re-entry.

We look forward to working with you to continue your educational pursuits.

RE-ENTRY DEADLINES

FALL	JULY 1
SPRING	NOV 1
SUMMER	APRIL 1

Sincerely,

Leslie Purtlebaugh

Leslie Purtlebaugh
Director
Academic Student Services

This form should be used only by a student who formerly attended JMU as a degree-seeking student but who interrupted his or her enrollment at JMU for at least two calendar years. A student who interrupted his or her enrollment at JMU for a period of between one semester and 1.5 calendar years must apply for re-entry using the Intent to Enroll form. The Intent to Enroll form is available at http://www.jmu.edu/registrar/wm_library/intent_to_enroll.pdf. Make a copy of your re-entry materials for your record.

Place your completed form and a **one-page** personal statement in a large stamped envelope and mail it to: Academic Student Services, 71 Alumnae Drive - MSC 7506, James Madison University, Harrisonburg, VA 22807.

A student may only earn two different baccalaureate degrees through concurrent or consecutive enrollment at James Madison University. The following requirements must be met to earn a second degree:

- Earn a minimum of 150 credit hours, including a minimum of 60 hours at JMU.
- Meet all degree and university graduation requirements for both degree programs.
- Meet all prerequisite and course requirements in two different major fields.

Students who hold a baccalaureate degree from another institution may not earn a second baccalaureate degree at James Madison University. JMU alumni who wish to obtain a second major need to contact JMU's **Office of Outreach and Engagement**.

RE-ENTRY APPLICANT CHECKLIST

- Read the general instructions.
- Complete the Undergraduate Re-Entry Form.
- Complete a **one-page personal statement**.
 - Your application will be considered incomplete and will not be processed without it.
 - You should use your personal statement to cite the reason for your departure and highlight activities during your absence from JMU.
 - Please supply any information you would like the re-entry committee to consider while evaluating your re-entry form.
 - If you were on academic probation or suspension when you left JMU your personal statement should also address the reason(s) for your academic status and the academic plan you will pursue if you are granted re-entry.
 - Limit your statement to one page and include your full name and student identification number at the top of your statement. Attach it to your completed application.
- Obtain a copy of your **unofficial** transcript from each college or university you have attended during your absence from JMU.
- Complete the attached residency application (Virginia residents only).
 - Residency for in-state tuition rates will be determined by the information presented in the residency section of the re-entry form. The person completing this section may be required to verify the information on the residency form.
- Request an **official** transcript from each college or university you have attended during your absence from JMU and have it sent to the **JMU Office of the Registrar**. Please note that concealment of current or previous attendance at any college or university is cause for rejection of the application.
- Some academic areas have additional admission requirements. Please contact your area of interest to determine these requirements. For more information, please visit <http://www.jmu.edu/advising/majors/>.

Information contained on this application (i.e. social security number) will be provided to Virginia state agencies if required by law.

HOUSING

Although JMU cannot guarantee on-campus housing for re-entry students, sometimes space becomes available. If you want to be considered for on-campus housing, contact the Office of Residence Life at (540) JMU-HOME or visit web.jmu.edu/reslife. For information regarding off-campus living, contact the Office of Off-Campus Life at (540) 568-6071 or go to web.jmu.edu/ocl.

FINANCIAL AID CHECKLIST

James Madison University strives to make financial assistance available to degree-seeking students who demonstrate financial need. Priority in awarding financial aid is given to new and returning full-time students who have completed the necessary application procedures below by the priority deadline of March 1.

- Obtain the Free Application for Federal Student Aid from a local college or university. The FAFSA is also online at www.fafsa.ed.gov.
- Complete the FAFSA and file it by March 1, listing James Madison University as an institution to receive that information. Our institutional code is 003721.
- You will be notified of your eligibility for financial assistance after being offered re-entry.
- For information on scholarships, visit our scholarship home page at www.jmu.edu/finaid or write the Office of Financial Aid and Scholarships for further information.

Financial aid applications received after the priority deadline will be considered for assistance after on-time filers.

Undergraduate Majors

Accounting
Anthropology
Art*
Art History
Athletic Training
Biology
Biotechnology
Chemistry
Communication Sciences and Disorders
Communication Studies
Computer Information Systems
Computer Science
Dietetics
Earth Science
Economics
Engineering
English
Finance
Geographic Science
Geology
Health Sciences*
Health Services Administration
History
Hospitality Management
Information Analysis
Integrated Science and Technology
Interdisciplinary Liberal Studies
International Affairs
International Business
Justice Studies
Kinesiology
Management
Marketing
Mathematics
Media Arts and Design
Modern Foreign Languages
Music*
Nursing*
Philosophy and Religion
Physics
Political Science
Psychology
Public Policy and Administration
Quantitative Finance
Social Work
Sociology
Sports and Recreation Management
Statistics
Theatre and Dance*
Writing, Rhetoric, and Technical Communication
Undecided

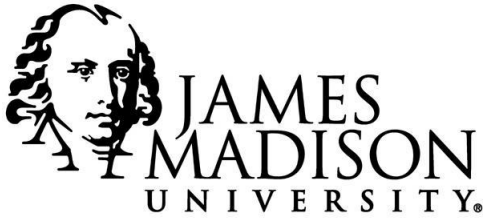
*Please contact these departments for special admissions requirements.

Other Academic Interests

Pre-dentistry
Pre-forensic Studies
Pre-law
Pre-medicine
Pre-occupational Therapy*
Pre-optometry
Pre-pharmacy
Pre-physical therapy
Pre-physician Assistant
Pre-theology
Pre-veterinary Medicine

Teacher licensure in any of the following:

Art Education*
Dance Education*
Elementary Education*
Inclusive Early Childhood Education*
Middle Level Education*
Music Education*
Physical/Health Education*
Secondary Education*
Special Education*
Teaching English to Speakers of Other Languages-TESL*



UNDERGRADUATE RE-ENTRY FORM

To be completed by Undergraduate students who have been absent from JMU for 2 calendar years or more.

Deadlines for Submission * Fall Semester - July 1 * Spring Semester - November 1 * Summer Session - April 1

Student ID _____

Intended Term of Return Fall Semester _____ Spring Semester _____ Summer Session _____
(Year) (Year) (Year)

Name _____ Social Security Number _____
(Last) (First) (MI)

Former Last Names (if applicable) _____ Non-JMU Email _____

Mailing Address: _____
(Street)

(City) (State) (ZIP) () Phone

Gender Male Female

Parent(s) or Guardian(s) Salutation: Mr. and Mrs. Mr. Mrs. Ms. Other (please specify) _____

Full Legal Name(s) of Your Parent(s) or Guardian(s)

Date of Birth ____/____/____ (MO/DY/YR) Birthplace _____

State of Legal Residence _____ County or City of Legal Residence (Virginia Residents Only) _____

Citizenship (check one). If you are in an immigration status not covered here, please explain your situation on a separate sheet of paper.

U.S. Citizen

Permanent Resident

Country of Citizenship _____ Resident Alien Card Number A- _____

International Visa-Holding Student

Country of Citizenship _____ Visa Type _____

Housing

Commuting: See housing information listed in the application instructions.

APPLICATION FOR VIRGINIA IN-STATE TUITION RATES

All applicants claiming Virginia residency for tuition purposes must complete the following. Failure to complete this form will result in an out-of-state residency classification.

Instructions: The applicant must complete Section A and Section B. The parent or legal guardian must complete Section C and Section D if the applicant is under the age of 24 and is not married or if the applicant is claimed as a dependent for federal income tax purposes.

Section A: Applicant

1. Applicant's Name _____
Last First Middle

2. Social Security Number _____ 3. JMU ID# _____

4. Local Address _____ 5. Permanent Address _____

6. Telephone Numbers

Home _____ Cell _____ Work _____

7. Date of Birth (MM/DD/YYYY) _____ 8. How long have you resided in Virginia? _____

9. Citizenship U.S. _____ Permanent Resident _____ Temporary Resident _____ Political Asylum/Refugee _____

If non-U.S. citizen, please specify:

Country of Origin _____

Type of Visa _____

Date of Issue _____

Expiration Date _____

Resident Alien Number _____

10. Where have you lived in the past two years?

	Dates (month/year)	Street Address	City	State	ZIP Code
From	<input style="width: 40px; height: 20px;" type="text"/> to <input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>
From	<input style="width: 40px; height: 20px;" type="text"/> to <input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>
From	<input style="width: 40px; height: 20px;" type="text"/> to <input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>

11. If you have not continuously resided in Virginia for the past two years, please explain why:

12. Will you be age 24 before the first day of classes? _____ Yes _____ No
If no, Section C must be completed by parent(s) or guardian(s).

13. Are you married? _____ Yes _____ No

14. Do you have legal dependents (other than spouse)? _____ Yes _____ No

15. Are you an orphan or ward of the court, or were you a ward of the court until age 18? _____ Yes _____ No

16. Are you a veteran of the U.S. armed forces? _____ Yes _____ No

17. Do your parents or legal guardians provide more than one-half of your financial support or claim you as a dependent for income tax purposes? _____ Yes _____ No

If yes, Section C must be completed by parent(s) or guardian(s).

18. For at least one year prior to the term in which you will enroll, will you have filed a tax return or paid income taxes to Virginia on all earned income? Yes No
19. Will you have filed a tax return or paid income taxes to any state other than VA during the past year? Yes No
20. For at least one year prior to the term in which you will enroll, will you have been a registered voter in Virginia? Yes No
 If yes, when did you become a registered voter in Virginia (MM/YYYY)? _____
21. For at least one year prior to the term in which you will enroll, will you have held a valid Virginia driver's license? Yes No
 If yes, when were you first licensed in Virginia (MM/YYYY)? _____
 If yes, last Virginia driver's license renewal date (MM/YYYY) _____
 If no, what state issued your driver's license? _____
22. Do you operate a motor vehicle? Yes No
 If yes, in what state is the vehicle registered? _____
 If yes, when was the vehicle registered in that state? _____
 If yes, in whose name is the vehicle registered? _____
23. Do you own real property (i.e. property that includes land and buildings, and anything affixed to the land)? Yes No
 If yes, in what state is the property located? _____
 If yes, when was the property purchased (MM/YYYY)? _____
24. Are you or any member of immediate family presently on active duty in the military? Yes No
If no, go to question 25.
 If yes, check family member in military: Self Spouse
 Parent/Guardian
- A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which you will enroll? Yes No
If yes, please submit a copy of the Leave and Earnings Statement.
- B. If your spouse is in the military, will you have resided in Virginia, been employed with an income of at least \$10,300 and paid income taxes to Virginia at least one year prior to the term in which you will enroll? Yes No
 Not applicable
If yes, please include tax forms.
25. Answer this question **only** if you live outside the commonwealth but work in Virginia.
 Will you have earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in Virginia for at least one year prior to the term in which you will enroll? Yes No
If yes, please attach Virginia tax forms.
26. If you have moved to Virginia within the past three years, please explain why you initially made the move.
27. Do you presently have the intention of remaining in Virginia indefinitely?

Section B: Signature

Certification of Residency Information

I certify that all of the information I provide in this application is true and accurate. I understand that this application is a legally binding document and that if I provided fraudulent information, I may be subject to repayment of tuition and/or dismissal. I agree to furnish the university with supporting documentation related to my application if I am requested to do so. Signature must appear below or this application will not be processed for in-state tuition rates.

Applicant's Signature _____ Date _____

Section C: Parent or Legal Guardian

1. Name of parent or legal guardian _____
Last First Middle

2. Relationship to applicant _____ 3. How long have you resided in Virginia? _____

4. Address _____ 5. Telephone Number _____

6. Have you been a permanent resident of VA for the past twelve (12) months? Yes No
 If no, please list state of legal residence _____

7. Citizenship U.S. Permanent Resident Temporary Resident Political Asylum/Refugee

If non-U.S. citizen, please specify:

Country of Origin _____

Type of Visa _____

Date of Issue _____

Expiration Date _____

Resident Alien Number _____

8. Where have you lived in the past two years?

	Dates (month/year)		Street Address	City	State	ZIP Code
From	<input type="text"/>	to <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
From	<input type="text"/>	to <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
From	<input type="text"/>	to <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

9. Will you have filed a tax return or paid income taxes to Virginia on all earned income during the past year? Yes No

10. Will you have filed a tax return or paid income taxes to any state other than VA during the past year? Yes No

11. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the year prior to the term in which the applicant will enroll? Yes No

12. Will you have provided more than half of the applicant's financial support for a least one year prior to the term in which the applicant will enroll? Yes No

13. Are you the applicant's guardian? Yes No

If no, skip to question 14.

If yes, is your guardianship of the applicant by court decree? Yes No

(If yes, include a copy of the court order with this form.)

If yes, are the applicant's parents deceased? Yes No

14. For at least one year prior to the term in which the applicant will enroll, will you have been a registered voter in Virginia? Yes No

If yes, where and when (MM/YYYY) did you register? _____

If yes, where did you last vote? _____

15. For at least one year prior to the term in which the applicant will enroll, will you have held a valid Virginia driver's license? Yes No

If yes, when was the license issued (MM/YYYY)? _____

If yes, last Virginia driver's license renewal date (MM/YYYY) _____

If no, what state issued your driver's license? _____

16. Do you operate a motor vehicle? Yes No

If yes, in what state is the vehicle registered? _____

If yes, when was the vehicle registered in that state? _____

17. Do you own real property (i.e. property that includes land and buildings, and anything affixed to the land) in Virginia?

____ Yes ____ No

If yes, where is the property located?

If yes, when was the property purchased (MM/YYYY)?

18. Are you or your spouse presently on active duty in the military?

____ Yes ____ No

If no, go to question 19.

If yes, please submit a copy of the Leave and Earnings Statement, and check family member in military. Failure to submit the Leave and Earnings Statement will result in out-of-state residency classification.

____ Self ____ Spouse

A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which the applicant will enroll?

____ Yes ____ No

B. If the answer to "A" is no, will the applicant's nonmilitary parent have resided in Virginia, been employed and earned at least \$10,300, paid Virginia income taxes, and claimed the applicant as a dependent for Federal and Virginia income tax purposes for at least one year prior to the term in which the applicant will enroll?

____ Yes ____ No

If yes, please include a copy of your Virginia tax returns. Failure to submit the Virginia tax return will result in out-of-state residency classification.

C. Please indicate the date of military assignment to Virginia.

19. Answer this question only if you or your spouse live outside the commonwealth but work in Virginia.

A. Will you or your spouse have lived outside Virginia, been employed in Virginia and earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in this commonwealth for at least one year prior to the term in which the applicant will enroll?

____ Yes ____ No

B. If the answer to "A" is yes, will the parent employed in Virginia have claimed The applicant as a dependent for federal and Virginia income tax purposes For at least one year prior to the term in which the applicant will enroll?

____ Yes ____ No

If the answers to "A" and "B" are yes, please include a copy of your Virginia tax returns.

Section D: Signature

Certification of Residency Information

I certify that all of the information I provide in this application is true and accurate. I understand that this application is a legally binding document and that if I provided fraudulent information, the applicant may be subject to repayment of tuition and/or dismissal. I agree to furnish the university with supporting documentation related to my application if I am requested to do so. Signature must appear below or this application will not be processed for in-state tuition rates.

Parent's or Guardian's Signature _____ Date _____