Proposed Standards for Evaluating Journal Articles for Merit, Tenure, and Promotion

Basic Distinctions

Faculty members claiming a journal publication on their yearly FPS or in their tenure and promotion dossier should, at a minimum, be expected to provide basic information about the publication process for their work. This information may be obtained from the journal’s website or from the journal editor if necessary.

- whether the submission was invited or uninvited
- whether the volume was a special issue or a regular issue
- whether or not the manuscript was subject to a peer review
- the type of review process (i.e., editorial, blind editorial, peer review, blind peer review, or some other process). If the manuscript was subject to a revise and resubmit, the faculty member may choose to describe this process as well (peer review by previous reviewers, peer review by new reviewers, editorial board review).

Note that a journal article is counted in the year in which the contract was signed, not the year of publication.

Additional Distinctions

Faculty members may provide additional information, if they so choose, to demonstrate the importance of a particular publication, including but not limited to:

- where the journal is indexed (as an indication of potential audience)
- journal prestige in the field
- journal circulation
- the number of times the article has been cited in other works
- journal acceptance rate